**CougParents Advisory Board**

 **Code of Ethics**

Preamble

The CougParents Program supports new and innovative programs and services that directly contribute to the transformative student experience - enhancing the learning, leadership and life of WSU students outside of the classroom. The CougParents Program is made possible by generous support from contributing parents, family members, alumni and friends. Funding from this program is only allocated to registered student organizations and programs adding value to the out-of-classroom WSU experience, at all WSU campus locations. Funds are awarded annually based on need, number of students served, and the educational benefits derived by members of the WSU CougParents Advisory Board.

The CougParents Program has adopted the following Code of Ethics (COE) for all volunteer CougParents Advisory Board members. The COE is intended to assist and provide guidance to volunteer advisory board members in carrying out their responsibilities to the CougParents Program in the following areas: (i) to recognize and address ethical issues; (ii) to provide mechanisms for reporting perceived unethical conduct; (iii) to foster a culture of honesty and accountability; and (iv) to provide a clear statement of what volunteers of the CougParents Advisory Board, the University, and the public may reasonably expect from individuals serving as volunteers in this capacity.

Standards of Conduct

Volunteers should act in good faith and with honesty, accuracy, personal and professional integrity, and reasonable competence. Reasonable competence requires gaining a comprehensive knowledge of the CougParents Program, the Division of Student Affairs and University, their aspirations, missions, programs.

Volunteers should act in a manner that promotes board unity and confidence. This means engaging in candid, open, and honest discussion, while keeping disagreements impersonal and accepting decisions made on a majority basis. Volunteers should refrain from discussing individual differences and opinions about decisions of the CougParents Program Advisory Board outside the meeting room.

Compliance with Laws, Rules, and Regulations

All volunteers must comply with federal, state, and the policies and procedures of Washington State University.

Use of Advisory Board Membership and Authority

No volunteer may use their name in conjunction with their CougParents Program affiliation in a way that might discredit the CougParents Program, the Division of Student Affairs or the University. A volunteer may use their name when such use conforms to their official responsibilities as a CougParents Advisory member and activities authorized by the CougParents Program.

Volunteers should not attempt to act on behalf of the CougParents Program in their individual capacities. The CougParents Advisory Board speaks with one voice through their respective volunteer positions.

Conflict of Interest

Volunteers shall act at all times in the best interests of the CougParents Program and not for personal or third-party gain or financial enrichment. Volunteers must act in the best interest of the organization and abstain from discussion, votes, and other involvements and activities where a conflict of interest exists.

Commitment to Diversity

Volunteers should comply with the non-discrimination/non-harassment policies of Washington State University, as defined in the University’s most current policy statements. Volunteers will respect all individuals without regard to race, color, sex, sexual orientation, marital status, creed, ethnic or national identity, disability, or age.

Signature: Date: